

# How the forum works

## **RULES OF OPERATION OF THE ELECTRONIC FORUM FOR SHAREHOLDERS OF GLOBAL DOMINION ACCESS, S.A.**

The Electronic Shareholders' Forum of GLOBAL DOMINION ACCESS, S.A. (hereinafter, "**GLOBAL DOMINION ACCESS**") has been enabled in accordance with the provisions of article 539.2 of the Consolidated Text of the Corporate Enterprise Act, approved by Royal Legislative Decree 1/2010, of 2nd July.

### **1. Users and purpose**

The Electronic Shareholders' Forum of GLOBAL DOMINION ACCESS (hereinafter, the "**Forum**") may only be accessed, with due guarantees, by GLOBAL DOMINION ACCESS individual shareholders and any voluntary associations they may form, in order to facilitate their communication prior to General Shareholders' Meetings.

The Forum does not constitute a communication channel between GLOBAL DOMINION ACCESS and registered users. As a result, any communication made or published in the Forum may not be understood as a communication to GLOBAL DOMINION ACCESS, nor may it replace, in any way, requirements provided by law and/or GLOBAL DOMINION ACCESS corporate governance rules for the exercise of the corresponding rights of registered users as GLOBAL DOMINION ACCESS shareholders.

Access to the Forum will require prior registration of users according to the procedures set forth from time to time to verify the user's identity and status as a shareholder of GLOBAL DOMINION ACCESS. Registering as a user of the Forum and accessing and/or using the Forum implies the full and unconditional acceptance of the terms and conditions provided in these Rules of Operation and any other terms and conditions specified in the Forum.

### **2. Communications which may be the object of the Forum**

Registered users may submit communications for posting in the Forum on the following subjects only:

- (a) Proposals for new agenda items to be posted in addition to the notice of the General Meeting call.
- (b) Endorsements of these proposals.
- (c) Initiatives made by shareholders to reach a sufficient percentage of votes to exercise a minority right as provided for by law.

- (d) Offers or requests for voluntary representation.

### **3. Contents of communications**

Any use of the Forum by users must be made in full compliance with current legislation and these Operating Rules. To this effect, it is expressly forbidden to:

- (a) Make any communications that are not related to the purpose and object of the Forum in accordance with rules 1 and 2 above.
- (b) Undermine the image or the rights, assets and legitimate interests of GLOBAL DOMINION ACCESS, other registered users of GLOBAL DOMINION ACCESS and third parties.
- (c) Impersonate third parties or introduce information or personal data of third parties without the informed consent of the data subject.
- (d) Incorporate documentation or materials without due authorisation from the holders of intellectual or industrial property rights.
- (e) Post discriminatory, racist, sexist, violent, xenophobic or in any way degrading or offensive contents or expressions.
- (f) Incorporate any kind of material that is inappropriate or contrary to the requirements of good faith.
- (g) Post content of any kind aimed at committing criminal, administrative or civil offences.
- (h) Take any action aimed at avoiding the technical restrictions provided in the Forum or damage, overload or damage the operation of the Forum or computer equipment of GLOBAL DOMINION ACCESS, GLOBAL DOMINION ACCESS IT service providers, other registered users or third parties.
- (i) Post advertising messages of any kind.

### **4. Posting communications in the Forum**

Any registered user may send communications with the content provided for in section 3 above, which will be posted by the Forum administrator according to the technical procedures set forth from time to time. Requests for communication posting must be made in compliance with the forms available from the Forum for this purpose.

Prior to posting, the Forum administration will verify that the communication complies with these Operating Rules. In the event that the communication does not comply with any of the Operating Rules, the Administrator may, at his/her discretion, reject the inclusion of the aforementioned communication in the Forum, as well as withdrawing

the communication already posted or require modifications or changes to the communication in order to adapt it to the Operating Rules at any time.

## **5. Deadline for the Forum to be operational**

The Forum will be operational for use from the day of the announcement of a General Shareholders' Meeting of GLOBAL DOMINION ACCESS in accordance with the provisions of the legislation in force, until 23:59:59 hours of the day prior to the holding on first call, of the aforementioned General Shareholders' Meeting.

## **6. Data Protection**

The processing of personal data, its eventual communication and exercise of the rights set forth in data protection legislation shall be governed by the provisions of the Privacy Policy contained in the Forum, which must be expressly accepted by the user at the time of completing their registration.

# **Privacy policy**

In compliance with the provisions of the applicable data protection laws), GLOBAL DOMINION ACCESS S.A., (hereinafter, GLOBAL DOMINION ACCESS) informs you that the personal data you provide by filling in the forms on this page will be collected in files for which GLOBAL DOMINION ACCESS is responsible, in order to render and manage the services we provide through the same.

GLOBAL DOMINION ACCESS undertakes to treat your personal data in the strictest confidence and to use it only for the stated purposes. In order to transfer your personal data to another user, your express prior consent will be required. Failure to enter the personal data that are required in the registration form may result in GLOBAL DOMINION ACCESS not being able to process your request. By accepting this legal notice you acknowledge that the information and personal data collected are accurate and truthful.

You may exercise your rights to access, rectify, oppose, erase ("right to be forgotten"), limit processing, portability and not to be subject to individualised decisions, under the terms and conditions provided for in the applicable regulations, by writing to GLOBAL DOMINION ACCESS, Ref. Data Protection, Calle Ibáñez de Bilbao, 28, 8ª, 48009 Bilbao or via the e-mail address: [ir@dominion-global.com](mailto:ir@dominion-global.com).

We also inform you that GLOBAL DOMINION ACCESS has implemented the necessary technical and organisational measures to ensure the security of your personal data and avoid its alteration, loss and treatment and/or unauthorised access, taking into account the state of art, the nature of the data stored and the risks derived from human action or physical and natural environments to which they are exposed. All of this is pursuant to the provisions laid down in the aforementioned regulations.

The GLOBAL DOMINION ACCESS website uses cookies. Cookies are small data files that are generated in the user's computer and allow us to know the following information:

- The date and time of the last time the user visited our website.
- The security elements involved in controlling access to restricted areas.

The user expressly consents to the use of these cookies. The personal data collected through cookies will be processed for the only purpose of managing the website services and will be subject to the same confidentiality and security guarantees mentioned in the preceding paragraphs.